



He tono mō tētahi Tiwhikete Whānautanga o Aotearoa, Tānga rānei Request for New Zealand Birth Certificate or Copy of Record

To order certificates online
visit www.govt.nz/bdm

If you are ordering a certificate for your new baby you must register their birth first. Register
your child and order a certificate at the same time at <https://smartstart.services.govt.nz>

If you intend to use the certificate overseas refer to www.govt.nz/authentications

SECTION 1: Certificate details

First and middle names (required)	Surname or family names (required)
Date of birth (required)	Town or city of birth
Parent 1 full names	
Parent 2 full names	
Other information (e.g. folio number)	

SECTION 2: Delivery address and contact details

Delivery name		
Flat no	Street no	Street name
Suburb or rural locality		
City, town or district		Postcode
Country (if not New Zealand)		
Applicant's contact phone number		Applicant's email address

SECTION 3: Certificate style and quantity



Enter quantity		Price
<input type="text"/>	Standard birth certificate The certificate will be sent folded with the delivery address printed on the back.	\$33
<input type="text"/>	Forest style decorative certificate	\$35
<input type="text"/>	Beach style decorative certificate	\$35
<input type="text"/>	Value pack: Forest style decorative + standard certificate	\$55
<input type="text"/>	Value pack: Beach style decorative + standard certificate	\$55
<input type="text"/>	Copy of the Record This is a copy of the birth record usually used for genealogical research and is not a legal document. It may be typed or handwritten.	\$25

If the record cannot be found we will contact you and search fees will apply

SECTION 4: Delivery method and payment

<input type="radio"/>	I want the certificate(s) sent by standard post	\$0
<input type="radio"/>	I want the certificate(s) or copy of the record couriered to a New Zealand address	\$5
<input type="radio"/>	I want the certificate(s) or copy of the record couriered to an overseas address	Australia, Asia, Pacific \$15 USA \$20 Europe \$25 Rest of the world \$30
<input type="radio"/>	I am ordering a copy of the record and want it emailed	\$0
<input type="radio"/>	I am ordering a copy of the record and want it sent by standard post	\$0

Complete payment details on last page attached to this form.

Sections 5 and 6 on the next page **are not required** if the birth certificate you are ordering is more than 100 years old, or was a still-birth more than 50 years ago.

SECTION 5: Proof of identity

We check your details in this form against another identity record

Choose one of the following to confirm your identity

- I was born in New Zealand
- I am ordering my child's birth certificate
- I am ordering my own birth certificate
- I was married or entered into a civil union in New Zealand

Date of marriage or civil union

Town or city of marriage or civil union

- My child was born in New Zealand

Child's date of birth

Child's full name

- OR include a photocopy of one of the following identity documents:

- Passport (NZ or overseas)
- Driver Licence (NZ or overseas)
- Kiwi Access Card (issued by Hospitality NZ)
- 18+ Card (issued by Hospitality NZ)
- NZ Firearms or Dealer's Licence
- Salvation Army identity certification
- NZ Refugee Travel Document
- NZ Emergency Travel Document
- NZ Certificate of Identity (Issued by Immigration NZ)
- NZ Certificate of Identity (Issued under the Passport Act 1992)
- Steps to Freedom document (issued by Department of Corrections)

Do not send the original

SECTION 6: Declaration

My first and middle names

My surname

My first and middle names at birth (if different)

My surname at birth (if different)

My date of birth

My town or city of birth, and country if not NZ

- I am ordering on behalf of a company, and have included a signed request on company letterhead

I declare that the information above is true and correct. I understand that any person who makes a false statement will be liable on conviction to a fine or imprisonment, or both. I understand the information on this form is collected under the Births, Deaths, Marriages, and Relationships Registration Act 2021. As part of processing my request, I understand that my identification details will be checked against other records held by the Department of Internal Affairs or other government agencies, as authorised by law. I understand that my name will be recorded on the access register for any non-historical certificates that I order.

My signature

Date signed

Submit your form and payment

By mail

Certificate Team
Births, Deaths and Marriages
PO Box 10526
Wellington 6140
New Zealand

In person

Visit www.govt.nz/bdmoffices for the location of offices in Auckland, Wellington, Christchurch, Sydney and London

Office Use Only B D

Payment

Do not post cash or card

Please charge my credit card (Visa, MasterCard, American Express, Prezy)

Card number

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Card expiry date

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Name on card

Cardholder signature
